

Translation, editing, and writing throughout the research cycle

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[Response Letter Template]

Editor's name

Editor's title/position

Journal name

Date

Dear Editor's title and last name[["Dr. Smith"]]:

Subject: Submission of revised paper MSxxxxxxxxx[[manuscript ID number that the journal assigned]]

Thank you for your email dated xxxxxx[[1 June 2016]] enclosing the reviewers' comments. We have carefully reviewed the comments and have revised the manuscript accordingly. Our responses are given in a point-by-point manner below. Changes to the manuscript are shown in underline/red/bold.

[[OPTIONAL: address any specific comments or questions from the journal editor; for example, "We have addressed the editorial points as follows: ..." "As corresponding author, I confirm that..."]]

We hope the revised version is now suitable for publication and look forward to hearing from you in due course.

Sincerely,

Your name

Your title/position

Your affiliation

Response to Reviewer 1:

Thank you for your review of our paper. We have answered each of your points below.

1. [Write the reviewer's comment]

2. [Reviewer's comment]

Response to Reviewer 2:

Thank you for your comments. Our answers to your points are as follows.